

**Minutes of the Fifteenth Annual General Meeting of Knole u3a
Held on Monday 24 June 2024**

At

Bat and Ball Community Centre, Cramptons Road, Sevenoaks

1. The Chairman welcomed members to the meeting and thanked them for the commitment they had shown to Knole u3a over the year. She confirmed that the meeting was quorate. Apologies had been received from 38 members:-

Anne Densham, Rosemary Norburn, Jill Preen, Sylvia Plowman, Rosemary Wakefield, Bill McMillan, Veronica Edwards, Felicity Baker, Ros Goding, Colin Gooding, Julie Stevens, Amanda Birch, Delma Moore, Sylvia Butcher, Helen Coomber, Maureen Gurney, Lesley Seldon, Jane Seldon, Eva McSweeney, Jean-Piere Regnaudot, Margaret Regnaudot, John Lockett, Fiona Lockett, John Stambollouion, Pene Stambollouion, Dawn Thornton-Jones, Jenny Cochrane, Ann Mills, Jean Heyes, Alan Heyes, Glynis Riley, Debbie Sharp, Rosy Newman, Jim Gibbons, Pauline Gibbons, Sue Christy, Wendy Willsher, Helen Clout.

2. **The Minutes of the Fourteenth Annual General Meeting held on 26 June 2023**

The Minutes had been circulated by email. The Chairman asked for confirmation that these minutes were a fair and accurate record of the 2023 meeting. Bryan Rawlins proposed and Simon McIntyre seconded. It was carried by a show of hands from the members.

3. **The Trustees' Report**

The Trustees' Report had been distributed with the agenda for the meeting, by email to the members. Peter Smith proposed the approval of the report and Richard Green seconded. No questions were raised. It was carried by a show of hands from the members.

4. **The Treasurer's Report and Approval of Accounts for the year ended 31 March 2024**

The Treasurer, whose report had been circulated to members by email, ran through his report. He thanked Andrew Dunk for his support as independent external examiner. Tom Briody proposed the approval of the accounts and Ron Edmonson seconded. It was carried by a show of hands from the members.

5. **Membership Fee for the year July 2024-June 2025**

It had been proposed by the Treasurer that the Membership Fee would remain at £16.00 for the year. Proposer Richard Jolly and seconded by Janet Rapicano, followed by a show of hands from the members.

6. **Amendments to Current Constitution**

The Vice-Chairman reported to members that permission has been granted by the Third Age Trust to make changes to the Constitution as follows:-

Clause 5(i) to make it clear that, as well as older people, anyone retired from full-time work has the right to become a member

Clause 5(iv) giving 3 months for members to pay their annual membership fees. This was originally 28 days. The reason for this change is that our year ends in June and we find that people are away and forget to renew.

Clause 9(iii) has been added to allow online trustee meetings.

Clause 15 (iv) reducing the percentage of members required for a quorum at a general meeting to 10%. The reason for this is that in the past we had to abort one annual general meeting as there was not a quorum.

Clause 15 (viii) to 15 (xv) have been added allowing for online and hybrid general meetings

Clause 16 has been added allowing for proxy voting and setting out the rules.

Proposer: Rod Shelton, Seconder: Rosy Claxton. The number of members voting: 94. The new Constitution was adopted.

7. Election of Officers and Members of the Committee

Officers and Committee members were elected as follows:-

Debbie Magness (Chairman), Jacquie Martin (Vice Chairman) and Rosemary Oldman (Secretary) will remain in their post for the following year.

Howard Dilley has agreed to stand as Treasurer. Proposer: Eileen Williams. Seconder: Angela Greensmyth-Jones

Eileen Williams has agreed to stand as Speaker Secretary. Proposer: Howard Dilley and seconded by Simon McIntyre

Re-election of Non-officers for one year:

Richard Clout, proposed by Lesley Allum-Jolley and seconded by Roger Hyde

Jenny Wickham, Membership Secretary. Proposer: Susan-Carole Ellmore. Seconded: Marian O'Boyle

Jean Zariffis, proposed by Howard Dilley. Seconded: Eileen Williams

Brian Rawlins, proposed by Alan Howes. Seconded: Barbara Walker

Wendy Willsher, proposed by Marion Green. Seconded: Marian O'Boyle

The election of all Officers and Committee members were carried nem con by a show of hands.

8. Thanking All

The Chairman thanked the outgoing committee members and welcomed the two new members. She also thanked the committee for all their hard work over the year. She thanked all that volunteer for Knole u3a, including Group Contacts, the Meet and Greet team, the Refreshments Team, the Groups Support Team and all that work so hard behind the scenes to make Knole u3a such a success.

9. Election of Independent Examiner

Andrew Dunk has stepped down and a new Independent Examiner will have to be found for next year.

10. The Chairman was applauded by the members for all her hard work during the year.

After the AGM three short talks were given by members of Knole u3a

- Bryan Rawlins – Digital Photography
- Jacquie Martin – Historic Buildings
- Tom Briody – How taste works in relation to wine.

D A. Magness

Debbie Magness